VOLUNTEER COMMITMENT FORM

1st "CHEAR SOUNDSATION" FUNDRAISING EVENT

Benefiting the Coalition for Hearing, Education and Research (CHEAR, INC.)

February 27, 2010 ♪ Norfolk Waterside Marriott ♪ 6:00 p.m. to 10:00 p.m.

Please review the following list of Volunteer Opportunities and check all that apply to your interest and availability to offer the generosity of your time. Your Volunteer Participation will play a vital role in the success of the event! Once you have completed form, please E-mail or Fax to: Trudy Rains: trudy7@cox.net ♪ Fax:(757)351-1332 Phone: (757)692-2498

CHEAR, INC. 600 Gresham Drive River Pavilion ♪ Suite 1100 Norfolk, Virginia 23507
Phone: (757)288-6229 ♪ Fax: (757)388-6241 ♪ E-mail: chearmail@gmail.com ♪ Website: CHEARvirginia.com

MAILING AND REGISTRATION SUPPORT

- ☐ Invitation Mailing: ☐ Jan. 2010 Date TBD
- ☐ Preparation of Guests Packets: ☐ Fri., Feb. 26th
- ☐ Event Registration: ☐ Sat. Feb. 27th Guests Check-In

AUCTION AND RAFFLE SUPPORT

- ☐ Packing Up Items: ☐ Wed, Feb. 24th ☐ Thurs., Feb. 25th
- ☐ Loading/Unloading Trucks: ☐ Fri., Feb. 26th ☐ Sat., Feb. 27th
- ☐ Auction Tables Hosts or Hostess: Sat., Feb. 27th
- ☐ Auction Check-out Runners (Gather items for winners at close of Auction): Sat., Feb. 27th
- ☐ Auction Check-out Desk: Sat., Feb. 27th
- ☐ Auction Break-down: (10:00 p.m.)
- ☐ Sort Leftover Items and Make Follow-up Calls: Mon., Mar. 1st.

DECORATIONS AND LOGISTICS SUPPORT

- ☐ Building/Painting of Decorations (Need TBD): Feb. 2010
- ☐ Packing up Items: ☐ Thurs., Feb. 24th ☐ Fri., Feb. 26th
- ☐ Loading Trucks: Fri., Feb. 25th
- ☐ **Unpacking/Set-up: ☐ Fri., Feb. 26th ☐ Sat., Feb. 27th**
- ☐ Break-down Event/Loading Trucks at Norfolk Waters Marriott Hotel: Sat., Feb. 27th (10:00 p.m.)
- ☐ Return Items to Designated Location After Loading
- ☐ Unload: Sun., Feb. 28th

INTERACTIVE ACTIVITIES

- ☐ Building/Painting Games: (If Applicable)
- ☐ Hosts and Hostesses: Sat., Feb. 27th

VOLUNTEER AND HOSPITALITY SUPPORT

- ☐ Event Hosts and Hostesses: **Sat., Feb. 27th**
- ☐ Registration ☐ **CHEAR, INC Informational Table:** Sat., Feb. 27th

TIMES I'M AVAILABLE

☐ **Weekdays** ☐ **Weekend Saturday Workshops**
☐ **Morning** ☐ **Afternoon** ☐ **Evening** ☐ **All Day** ☐ **As Needed**

Each assignment is critical to the success of this 1st fundraising event. Our volunteers are the foundation on which the event will be built and managed. Each element plays an important role - each volunteer an important part of that role. If you have any questions, please contact: Trudy Rains at 757.692.2498 or trudy7@cox.net.

THANK YOU FOR HELPING TO CREATE "SOMETHING TO CHEAR ABOUT!"

_____
NAME

_____
STREET ADDRESS

_____
CITY

_____ _____
STATE ZIP

_____
TELEPHONE

_____
FAX

_____
CELLULAR

_____
E-MAIL ADDRESS

My signature confirms my commitment to participate in the 'CHEAR SOUNDSATION" as a Volunteer for the Position and Times I have indicated.

_____
Signature

FOR COMMITTEE CO-CHAIRS:

Committee:_____

Position:_____

Date:_____

Times: _____ _____ _____ _____